

LUMBERLAND TOWN BOARD 2017 YEAR-END
MEETING MINUTES
DECEMBER 27 2017

The Town Board of the Town of Lumberland held a 2017 Year-End Meeting on Thursday, December 27, at 6:30 p.m., at the Municipal Building in Glen Spey, N.Y. Supervisor Jenny Mellan opened the meeting at 6:30 p.m., followed by the Pledge of Allegiance.

Roll Call was administered to those members present:

Supervisor Jenny Mellan
Councilman/Deputy Supervisor Leigh Sherman
Councilman James Akt
Councilwoman Zoriana Gingold
Councilman Joseph Carr was Absent

Also present were Town Clerk Virginia Horn, Deputy Town Clerk Michele Myslinski, 2018 Town Clerk Elect Laurie Terry, Constable Robert Maas, Code Enforcement Officer David Sparling and Helen Sherman.

DISCUSS TOWN BUSINESS

Pontem Software(Cemetery)
Code Clerk Position

Supervisor Mellan stated the first issue to be discussed was regarding the Pontem Cemetery Software program. Supervisor Mellan reported the girls in her office have completed putting all the cemetery information into the program, noting this has been going on for some time. Supervisor Mellan reported there were a couple of different people initially involved in this program but it was not successfully completed until the girls in her office worked on it. Supervisor Mellan reported that Pontem has recommended only one person be involved in doing all the cemetery work. The Town Clerk noted that Pontem had been working on a prototype for a cemetery deed that could be done directly on their program instead of having to type one up. Councilman Sherman stated that the cemetery bylaws states that there should be a person assigned to do all the cemetery work. Councilman Akt stated he talked to Bruce Worzel who is willing to do the work. Councilman Sherman stated there should be someone designated to make sure the grave digger is doing it right. Supervisor Mellan noted when the new Town Clerk gets settled in they will put the Pontem program into the Town Clerk's office. The Town Clerk reported that she has had Bruce Worzel checking to see what is available as far as open grave sites since the maps are not that clear. Town Clerk Elect Laurie Terry questioned if there was room on the Town Clerk's computer for the Pontem program? The Town Clerk noted that the original program was on her office computer.

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Supervisor Mellan reported that the original appointee for the Code Clerk/Planning Board Clerk/ZBA Clerk has declined the appointment. Dave Sparling noted that she declined due to health reasons. Supervisor Mellan noted that Councilman Akt and the Code Enforcement Officer, Dave Sparling, have met and agreed to the second choice of the applicants. Sparling reported all applicants were qualified and willing to do all three positions. Supervisor Mellan stated that the appointment will be for one person doing all three positions and it will start in January. Sparling noted that this applicant is leaving her present job so is available to start now. Councilman Sherman questioned if the Planning and Zoning Boards were good with the choice and the applicant doing all three jobs? Laurie Terry reported that she has had only one on the Boards question one person doing all three positions and the others seem to be good with it. Sparling noted these used to be separate positions but they kept them together because the process starts with the Building Dept. and may have to flow into the Planning or Zoning Boards which makes it a lot easier. Councilman Sherman stated it was hard to find someone who works in the office all day and then has to come out at night for a meeting. Sparling noted that each board meeting is only one night a month. Councilman Akt noted that there are a few hours when leaving the job at the office before attending the night meeting.

Supervisor Mellan reported they have one piece of Correspondence that needs to be added to the Agenda. Supervisor Mellan reported they have received a resignation letter from ZBA member Caroline Akt. Laurie Terry reported they did already advertise for the position because they were already without an Alternate Member which would leave the ZBA without 2 members.

PRE-FILED RESOLUTIONS

#144 – Deputy Town Clerk Appt. – Myslinski

#145 - Buildings Dept. Part Time Clerk Appt. - Flynn

ABSTRACTS

Councilwoman Gingold made a motion to accept 2017 Year End General & Highway Abstract#13, 2017 with General Fund Prepaid Claims in the amount of \$ 1,256.49, General Fund Claims 2017 A17 #500 - #532 in the amount of \$ 13,584.39 and Highway Funds 2017 H17 #540 - # 541 in the amount of \$ 14,350.08, with a total of 2017 Year-End Abstract #13 of \$ 29,190.96, seconded by Councilman Sherman, all in favor, so carried.

Supervisor Mellan reported that Councilwoman Gingold had recommended the Town Board meetings be recorded to put out online for anyone unable to attend the meetings, noting they are doing a test run tonight to see how it makes out.

The retiring Town Clerk wished everyone a Happy New Year, noting this was her last Town Board meeting for the Town.

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Councilwoman Gingold made a motion to adjourn at 6:49 p.m., seconded by Councilman Sherman, all in favor, so carried.

Respectfully Submitted,

Virginia V. Horn
Town Clerk