

LUMBERLAND TOWN BOARD WORKSHOP MEETING
OCTOBER 5, 2016

The Town of Lumberland Town Board held a monthly Workshop Meeting on Wednesday, October 5, 2016, at 7:00 p.m. at the Municipal Building in Glen Spey, N.Y. Supervisor Jenny Mellan opened the meeting at 7 p.m., followed by the Pledge of Allegiance.

Those members present were: Supervisor Jenny Mellan
Councilman/Deputy Supervisor Leigh Sherman
Councilman James Akt
Councilman Joseph Carr
Councilwoman Zoriana Gingold

Also present were Town Clerk Virginia Horn, Deputy Town Clerk Michele Myslinski, Constable Robert Maas, Highway Superintendent Don Hunt, Jr., Lew Powell, Youth Program Director Darnell Prunka, Attorney for the Town Danielle Jose-Decker, Jack Shafer, Tammy Pitre, Caroline Akt, Robert Rice and Youth Program Assistant Director Christine Smetanuik.

Supervisor Mellan reported she would like to discuss the Park & Town Pavilion regulations and proposed permit fee schedule, noting there were changes to the original draft. The Attorney for the Town verified the changes were okay. The Town Clerk requested clarification that the proposed fee schedule indicates that the Town Pavilion reservations would also be available to non-residents? Supervisor Mellan stated that would have to be changed since it has always been for residents only. The Attorney for the Town stated that applicants are not allowed to postdate checks.

Supervisor Mellan stated they would review the vouchers later in the meeting.

The Town Board members reviewed the Meeting Minutes. Supervisor Mellan noted the minutes from the October Special meeting were included on the agenda but were not included with the rest of the minutes. The Town Clerk apologized for not printing them and the Deputy Town Clerk made copies and distributed them to the Board members.

The Town Board members reviewed the Monthly Reports and the Correspondence. Supervisor Mellan reported they received a letter from the Shafer Bros. who have completed work on Shafer Heights and would like to dedicate the road to the Town. The Attorney for the Town reported on what was needed to complete this process before the Town can take over the road, noting that they would need a letter of description of the property and a title report. Jack Shafer reported the road is a separate piece of property that they have paid taxes on separately. Supervisor Mellan stated that, hopefully, the process will be done before winter weather hits.

The Town Board members reviewed the Pre-filed Resolutions. Supervisor Mellan reported they need to establish a fund to accumulate the monies needed for a new constable vehicle, noting

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that the monies that were to be put away each year previously were not designated and the monies at the end of each year went back into the General Fund. The Town Clerk verified that you cannot just encumber funds from one year to the next unless you have a specific bill for something that will not be billed for until after the 1st of the New Year.

The Highway Superintendent verified that he would like to use all three bids for sand submitted to utilize what is available when needed.

Supervisor Mellan reported they have scheduled a Public Hearing on the Fire Dept. contract at 7:15 p.m. on October 12th. Caroline Akt questioned if the contract includes requesting a financial report? Supervisor Mellan reported they will request the same monthly report that is also submitted by the other Fire Depts. in the area which is an activity report.

Caroline Akt questioned if the Supervisor had seen the audit that was done by the Comptroller's Office of the Fire Dept.? Supervisor Mellan reported she had seen it. Supervisor Mellan reported she, along with Councilwoman Gingold, met with the Fire Dept. for negotiating their contract renewal and all parties agreed to the amount listed in the Preliminary Budget.

Supervisor Mellan reported there will be a Public Hearing on the 2017 Preliminary Budget at 7:30 p.m. on October 12th. Supervisor Mellan reported they posted the notices for both Public Hearings scheduled for October 12th on the website but they were not listed on the front page of the website which she is having done as soon as possible. Caroline Akt questioned if the budget could be posted on the website for those people that live out of town can download it?

Supervisor Mellan reported our website needs to be upgraded to be able to handle that kind of download. The Attorney for the Town reported she sent info on a company that a couple of the other towns used for their website upgrading and routine maintenance.

Supervisor Mellan reported a resolution will be drawn up to approve the proposed Town Pavilion and Park permit fee schedules.

Lew Powell questioned what the overall increase was to the proposed 2017 budget? Supervisor Mellan reported it is a 2.08% increase, noting that we had a carryover percentage from last year's tax cap and if we do not use the carryover percentage we will lose it for next year. The Attorney for the Town reported the Board still has time to pass a Local Law should they consider exceeding the tax cap. Powell noted it is confusing when looking at the figures and Supervisor Mellan stated they are on target with all of our required reporting.

Supervisor Mellan stated that the Town Board needs to go into Executive Session to discuss a specific personnel issue. Councilman Carr made a motion to recess the Workshop meeting and go into Executive Session at 7:32 p.m., seconded by Councilwoman Gingold, all in favor, so carried.

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EXECUTIVE SESSION

The Town Board members met in Executive Session to discuss a specific personnel issue.

Councilman Carr made a motion to close the Executive Session and reopen the Workshop Meeting at 8:06 p.m., seconded by Councilman Sherman, all in favor, so carried.

Supervisor Mellan reported that the Town Board took no action on the matter discussed in Executive Session.

The Town Board members reviewed and initialed the vouchers.

Councilwoman Gingold made a motion to adjourn at 8:24 p.m., seconded by Councilman Carr, all in favor, so carried.

Respectfully Submitted,

Virginia V. Horn
Town Clerk