

LUMBERLAND TOWN BOARD WORKSHOP MEETING

MAY 3, 2017

The Town of Lumberland Town Board held a monthly Workshop Meeting on Wednesday, May 3, 2017, at 7:00 p.m. at the Municipal Building in Glen Spey, N.Y. Supervisor Jenny Mellan opened the meeting at 7 p.m., followed by the Pledge of Allegiance.

Roll Call was administered to those members present:

Supervisor Jenny Mellan
Councilman/Deputy Supervisor Leigh Sherman
Councilman Joseph Carr
Councilman James Akt
Councilwoman Zoriana Gingold

Also present were Deputy Town Clerk Michele Myslinski, Constable Robert Maas, Rose Carr, Steven Kostmacher and Code Enforcement/Assessor Clerk Laurie Terry.

Supervisor Mellan reported the first thing on the agenda is Resolution #81 which is a request from the PTA to use the ball field on May 9th for a walk-a-thon. The Deputy Town Clerk verified that we received a Certificate of Insurance for the event.

Supervisor Mellan noted there is not much on the agenda but they do have a few things to discuss. The Board members reviewed the Agenda. The Board members reviewed the Minutes, Monthly Reports and Correspondence. Supervisor Mellan reported the NYS Ag & Markets Shelter Report for the humane society was unsatisfactory and they have 30 days to correct it. Supervisor Mellan reported that the Grant Writer submitted updates and the latest on the highway truck is they are waiting on the state approval for the grant.

Councilman Sherman reported they received no responses to the request for quotes for the repair of the Records Room roof. Councilman Sherman reported they advertised on social media for two months without any response. Supervisor Mellan requested the Town Clerk's office get quotes from the newspapers for this project to see if we should advertise and possibly get any responses.

Supervisor Mellan questioned if Laurie Terry received copies of the certificates for the Planning and Zoning Board members who completed educational training? The Deputy Town Clerk will check into it. Supervisor Mellan noted we had an increase in the tonnage allowed for the Spring Cleanup. Steve Kostmacher questioned if there was a fee for the pass for Spring Cleanup? The Deputy Town Clerk verified there is no fee.

Supervisor Mellan reported that O&R, if the town consents to the agreement, will replace all failed street lights with LED replacements. Supervisor Mellan stated she brought this to the Board since the last time they looked into it the delivery cost was so much that the energy would drop but the cost did not give any savings. Supervisor Mellan reported the new

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agreement states the new savings and the delivery costs are less. Councilman Sherman questioned if anyone goes around to check to see how many lights we have and how many were out? Supervisor Mellan noted that the Constables did take a count on the lights and which ones were out. Supervisor Mellan reported that in addition to replacing the lights that are out they can participate in participating in a 2% plan to have others replaced at no cost to the town. The Board members agreed to have this approval put in resolution form for next week's meeting.

Supervisor Mellan stated she would like to discuss the request of the elementary school to use the municipal offices in an event of an emergency with a power outage. Supervisor Mellan noted they are requesting a key to the municipal building and computer access. Supervisor Mellan noted that according to our insurance coverage it is cyber liability as far as the municipal offices are concerned. Supervisor Mellan reported that groups have access to the Town Hall and felt that the school could have a key to the Town Hall and the password for internet access which would be a better option. Supervisor Mellan reported there is a phone in the Town Hall for their use. Councilman Akt stated that the last time the town asked to use the school for emergency use they were denied so the Town bought a generator. Councilman Akt stated it felt it was not our problem. Supervisor Mellan noted she talked to the Town Clerk and the Attorney for the Town who both agreed it was not a good idea to give the school access to the municipal offices. Laurie Terry reported that when the school put it out to purchase a generator it was voted down. Councilman Akt stated he was against giving a key to the municipal building and Councilwoman Gingold stated she was in favor of giving a key for the Town Hall. Supervisor Mellan stated that they could give a key out for the Town Hall, the school could use their own computers and use the town wifi password. The Board was in agreement to give a key to the Town Hall and access to the wifi password to the elementary school.

The Board reviewed the pre-filed Resolutions. Supervisor Mellan noted the Historian wants to get an antique sideboard table restored which is within his budget and the Court Clerk is requesting permission to attend training.

Supervisor Mellan reported that we have no Proclamations but Frank Schwarz has asked if we could do a Proclamation for Brian Hazen who is graduating from West Point this year. The Board members discussed the reasoning of doing a Proclamation for one particular person as opposed to everyone who graduates from college or a military academy. Councilman Carr noted that Hazen will be speaking at the Memorial Day service.

Supervisor Mellan reported the Grant Writer is looking into another Plans & Progress grant that could be used to replace another Town sign which is a 50% reimbursement for the cost. Supervisor Mellan noted the last time Parks & Recreation paid for ½ of the sign and the Town paid for the other half. Supervisor Mellan noted this time 50% of the cost would be reimbursed through the grant. Councilman Akt questioned how bad the signs were? Supervisor Mellan noted that all the signs are in some form of decay. Councilman Akt noted the cost to the town

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for the first sign was \$750. Supervisor Mellan stated the Grant Writer was looking for direction from the Town Board. Councilman Sherman noted that Plans & Progress was mainly used for functional repairs or needs. Councilman Sherman questioned if the Grant Writer was looking into the needs for the Records Room or shredding of documents? Supervisor Mellan noted that those grants are different kinds of grants. The Deputy Town Clerk reported the Grant Writer talked to the Court about their records needs. Councilman Sherman noted the Court is governed through the state as far as their records are concerned.

Supervisor Mellan reported that O&R was having a meeting on smart meters if anyone would like to attend. Supervisor Mellan reported our warranty on the server for the offices has expired and she would like to renew the warrantee. Supervisor Mellan requested a Resolution be drawn up for approval for the extended renewal. Supervisor Mellan noted that at this time we have no warrantee coverage since it has expired. Supervisor Mellan stated that all the offices are connected to this server. Councilman Sherman noted that the warrantee is through DELL but the renewal is through Chorba Consulting who will be performing any work to be done on the server. Supervisor Mellan stated the server has crashed in the past and it is essential to have this coverage. The Deputy Town Clerk stated that our computer technician stays on top of any problems we have. The Board members agreed to have a resolution drawn up for next week's meeting.

Supervisor Mellan reported that the school had contacted the town about giving us a white board and the school is now ready to come and install one and train someone on the use of it should we agree to the donation.

Councilman Carr reported they have no advertising for the July 4th parade, noting the signs they had did not last long. Councilman Carr stated he would like to get permanent signs to put out. Councilman Carr noted that the Seniors had signs made about 8 years ago and they are still good. Councilman Carr reported an A frame sign would cost \$20 each and the other regular sign should be single sided would be \$25 each. Councilman Carr stated that it would cost a total of \$500 for a full set of signs. Supervisor Mellan questioned if we still had the banner that has been used? Councilman Carr reported he is not sure where the banner is. Councilman Carr stated if they use monies out of the Celebrations budget he will see if he can get the signs for less, noting he will check on prices before anything can be considered for approval.

Supervisor Mellan reported she attended the Supervisors Association Meeting and it was discussed that with the last State budget that has been passed Governor Cuomo included a County wide shared services initiative. Supervisor Mellan reported they will be meeting with all the other towns and villages to figure out what is going to be done, noting it is very vague what direction we are all going in. Supervisor Mellan stated that although we already have some shared services for highway that does not count and we have to start looking at different ways to share services. Councilman Akt stated that they are doing it with Fire Departments, noting that the problem is with the equipment. Supervisor Mellan noted that you cannot do shared

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services with Fire Department or EMS. Supervisor Mellan noted that this all has to be put together by August 1st. Steven Kostmacher questioned if this was a mandate? Supervisor Mellan noted that they have set a deadline to get it done. Councilman Akt stated the problem is the budgets are too high, noting costs are going up. Supervisor Mellan noted that this mandate is for towns outside of New York City. Supervisor Mellan reported our bond for the highway garage will be paid off next year. Councilman Carr stated that year after year the towns are consolidating more and more. Supervisor Mellan noted that our offices have consolidated already. Supervisor Mellan noted when she gets more information she will bring it back to the Board. Supervisor Mellan reported the Supervisors have to vote on what is decided and explain in writing why they voted the way they did. Supervisor Mellan noted there is no financial repercussions at this time if they do not opt to participate in the shared services.

Councilman Carr reported that the Pond Eddy United Methodist Church wanted to use the Town Hall the Saturday before the Cultural Concert but were told they could not use the hall because it was being set up for the concert, questioning if the hall was reserved for that Saturday? The Deputy Town Clerk reported the Town Hall was reserved for both days for the concert.

Councilman Carr made a motion to adjourn at 8:07 p.m., seconded by Councilwoman Gingold, all in favor, so carried.

Respectfully Submitted,

Michele Myslinski
Deputy Town Clerk