

LUMBERLAND TOWN BOARD WORKSHOP MEETING

July 6, 2016

The Town of Lumberland Town Board held a monthly Workshop Meeting on Wednesday, July 6, 2016, at 7:00 p.m. at the Municipal Building in Glen Spey, N.Y. Supervisor Jenny Mellan opened the meeting at 7 p.m., followed by the Pledge of Allegiance.

Roll Call was administered to Board members present:

Supervisor Jenny Mellan
Councilman/Deputy Supervisor Leigh Sherman
Councilman James Akt
Councilman Joseph Carr
Councilwoman Zoriana Gingold

Also present were Town Clerk Virginia Horn, Grant Writer Frank Schwarz, Rose Carr, Cemetery Committee Chair Lewis Powell, Deputy Town Clerk Michele Myslinski, Constable Robert Maas and Attorney for the Town Danielle Jose-Decker.

Supervisor Mellan noted they are waiting for copies of the proposed updated Comprehensive Plan that the Deputy Town Clerk is printing.

Supervisor Mellan reported that the Bus Garage contract was due to expire June 3rd and she signed the agreement which is exactly the same as the last one. Supervisor Mellan stated that if they had increased the amount of the rent it would be passed onto the taxpayers so they kept the amount the same as before. The Attorney for the Town stated there needs to be a resolution for next week's meeting for the approval.

Supervisor Mellan reported the Board members had been given a copy of the proposed "Zombie Law" which deals with abandoned buildings, noting she had several questions about it. The Attorney for the Town verified that there are certain aspects to the proposed law that was drafted from other towns' laws that need to be addressed. Supervisor Mellan questioned on page 2, the liability limit that is at a minimum of \$150,000. The Attorney for the Town stated that the current code does not require liability so this would set the guidelines, noting that it will be determined by each individual property. Councilman Sherman questioned if the fee schedule should be included? The Attorney for the Town stated that the Town would set their own fee schedule. The Board members reviewed the proposed law. The Attorney for the Town will do a final draft of the Local Law and a Public Hearing will be set for August 10th at 7:15 p.m.

The Deputy Town Clerk distributed copies of the proposed updated Comprehensive Plan. The Board members reviewed the proposed Comprehensive Plan and the EAF form. Supervisor Mellan signed the EAF form.

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PRE-FILED RESOLUTIONS

99 – Declare Lead Agency

#100 - Schedule Public Hearing – Comp Plan

The Board members reviewed the Resolutions and approved them.

Supervisor Mellan reported that after the Board members review the vouchers next week there will be a presentation by County Legislators Luis Alvarez and Nadia Rajsz of a certificate in recognition of Don Hunt, Jr. and there will be a presentation by an O&R representative of a donation to the Summer Youth Program.

The Board members reviewed the Minutes, Monthly Reports and Correspondence. Supervisor Mellan noted that the Supervisor's Monthly Report and the Highway Superintendent's Monthly Report will be available at next week's meeting. Supervisor Mellan reported that there were resignation letters from John Burrow, noting one was for him as a ZBA member and the other for his part time maintenance position. Supervisor Mellan reported she received 4 letters of interest for the maintenance position, however, only two of the applicants can work while the offices are open. Councilman Akt stated they should interview the applicants before making any decisions.

Supervisor Mellan noted that Time Warner Cable was not changing names but was merging with another company. Councilman Sherman stated that the Supervisor's name on the NYS Ag & Markets Shelter Report should be updated to the present Supervisor's name. Supervisor Mellan noted that the County is holding a Hazardous Waste Event on July 17th.

The Board members reviewed the pre-filed resolutions. Supervisor Mellan stated that they should address the one bid received for the replacement doors for the buildings. Councilman Akt stated that he disagreed with the amount of the bid. Councilman Sherman stated that he works in the business and that the doors should be roughly \$1,100 each and with only 8 doors to be replaced the bid of \$30,000 is excessive. Councilman Sherman questioned how much was left in the grant to cover the cost of the project? Grant Writer Frank Schwarz reported there was \$25,500 left to cover the project. Councilman Sherman suggested going out to rebid the project and advertise in the Times Herald Record. Councilman Akt stated they should let any of the contractors they know about the bid. Councilman Sherman stated he cannot justify paying out that much, noting they do not actually need the doors except for the Records Room. Supervisor Mellan agreed that at next week's meeting they can reject the one bid received, rebid the project and advertise in the Times Herald Record to reach more potential bidders.

The Board members discussed the cemetery work project that will go out to bid after next week's meeting. Supervisor Mellan noted that there isn't an actual spec sheet. Lew Powell stated he will work with the Town Clerk to draw up a bid spec for the project.

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The Board members discussed the upgrade to the Pontem Cemetery Software. Supervisor Mellan explained that the upgrade will allow the transfer of plot information directly to the cemetery map. The Town Clerk stated it will be a better control of the cemetery records. Lew Powell reported that Pontem is giving us a credit towards the upgrade because we already paid for the existing program. Lew reported that this will integrate the information that is put into the system regarding plot ownership with the map of the cemetery. Supervisor Mellan noted that the annual support fee will only be increased by \$100 for the upgrade. Lew stated they have already invested 3 years into the program and they need someone dedicated to entering the information on a steady daily basis. Lew stated they have 2 girls working part time on it now but it needs to be completely up and running, noting there is money in the budget for the upgrade. Supervisor Mellan reported they may have to consider putting into the budget hiring a person just to do this work.

Supervisor Mellan reported she received a letter from NYMIR who is our state insurance carrier who recommended the Town have a Weapons in the Workplace policy in place. The Town Clerk questioned who will police the policy? Supervisor Mellan stated that the buildings will be posted. Councilwoman Gingold questioned if someone has a carry permit would they still be allowed to carry into the buildings? Supervisor Mellan stated they would have to take each situation into consideration and they can secure the weapon in their vehicles outside the building.

Supervisor Mellan reported she talked to Ann Steimle regarding the Fire Dept. contract that is expiring in December. Supervisor Mellan reported that she asked Councilwoman Gingold to participate in the negotiations for the contract since she deals with contracts at her job. Councilman Akt stated they should let the Fire Dept. come to the Town Board and tell us what they want since we do not get a printout of the Fire Dept.'s expenditures. The Attorney for the Town reported their report is filed online for anyone to see, noting if they keep their spending under a certain limit they would not need a full audit and only have to file a 990 report.

Supervisor Mellan thanked the Deputy Town Clerk for compiling the pictures that were taken at the July 4th parade. The Town Clerk reported Susan Wade took the pictures and brought them in for us. The Board members reviewed the pictures.

Constable Bob Maas reported that the Women's Bike-a-thon at Camp Simcha went fairly well, noting the men's event is coming up and that will be a much bigger event than the women's. Maas noted they had a few complaints. The Deputy Town Clerk noted that the road nearest the camp had been blocked from traffic for a while. Maas reported that he saw Linda Hazen who has volunteered to take care of the flowers around the buildings since the maintenance man has resigned.

Frank Schwarz reported he has gotten delivery of the projection screen that he ordered through a grant. Schwarz reported the energy bills for the Town Hall have gone up by \$300 which is

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partly due to the increased use of the air conditioners. Schwarz noted he has the units in the town hall set at 68 degrees.

Grant Writer Frank Schwarz reported that the Plans & Progress grant has been submitted, noting to complete that project the deadline is November 30th.

Councilman Carr made a motion to adjourn at 8:26 p.m., seconded by Councilwoman Gingold, all in favor, so carried.

Respectfully Submitted,

Virginia V. Horn
Town Clerk