

LUMBERLAND TOWN BOARD MEETING MINUTES

September 14, 2016

The Lumberland Town Board held a Regular Monthly Meeting on Wednesday, September 14, 2016, at 7 p.m., at the Town Hall in Glen Spey, N.Y. Supervisor Jenny Mellan opened the meeting at 7 p.m., followed by the Pledge of Allegiance.

Roll Call was administered to those members present:

Supervisor Jenny Mellan
Councilman/Deputy Supervisor Leigh Sherman
Councilman Joseph Carr
Councilman James Akt
Councilwoman Zoriana Gingold

Also present were Town Clerk Virginia Horn, Deputy Town Clerk Michele Myslinski, Rose Carr, Historian Frank Schwarz, Lewis Powell Chief Constable Patrick Cahill, Constable Robert Maas, Supervisor's Bookkeeper Jeanne Mulcahey, Supervisor's Clerk Heidi Spannos, Code Enforcement Officer David Sparling, Fire Dept. President Ann Steimle, Mike Rajs, Linda Hazen from the Parks Committee, Kathy & Bill Konival, Attorney for the Town Danielle Jose-Decker, Linda Hazen, Cathy Sterling, Vincent Martino, Dave Hulse from the River Reporter, three representatives from the Kadampa Meditation Center, Caroline Akt, Christine Smetanuik, Kaitlin Haas from the Sullivan County Democrat, Tammy Pitre and an unnamed attendee.

Councilman Sherman apologized because he put out a disc in his back and there be times during the meeting he may have to get up and walk around.

Supervisor Mellan stated that we had gotten notification that our Historian, Frank Schwarz, has been awarded the Franklin D. Roosevelt Local Government Historian Professional Life Achievement Award. Schwarz reported there are 1,500 municipal historians and it has been a pleasure to get through all the projects that have been done here, noting it is all about the people. Schwarz was greeted by a standing ovation for his award.

MINUTES

Councilman Carr made a motion to accept the Workshop Meeting Minutes of August 3, 2016, and the Regular Meeting of August 10, 2016 as written, seconded by Councilwoman Gingold, all in favor, so carried.

CORRESPONDENCE

1. Monthly Reports:
 - a. Supervisor
 - b. Highway Superintendent
 - b. Town Clerk
 - c. Buildings
 - e. Constables
2. Grant Update- final Comprehensive Plan Update
3. ZBA Mtg. Minutes –July

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4. Sullivan County Public Health Notice- Mosquito Dunk Kits
5. Historical Markers Brochure Thank You letter
6. Sullivan County Historical Society Annual Meeting & Awards Dinner notification
7. Street Lighting info
8. Red Cross Emergency Preparedness Information
9. AARP Defensive Driving Course Notification
10. Planning Board letter request – Alternate Member Appt. – Dobzynski
11. Shafer Bros. letter- Shafer Heights Road
12. Eldred School District Press Release – school tax bills (Late File)
13. O&R Utilities notification – How to spot a Real O&R Employee (Late File)
14. SLAC information Notification (Late File)

Supervisor Mellan noted that there will be a AARP Defensive Driving Course held in the Senior Center on October 8th from 8:30 a.m. to 4 p.m. Supervisor Mellan reported the Shafer Brothers have submitted a letter that they are working on Shafer Heights Road so it can be brought up to town specs and turned over to the town. The Town Clerk reported there are copies of several pieces of the correspondence on the table.

Councilman Carr made a motion to accept Correspondence #1 through #12, seconded by Councilwoman Gingold, all in favor, so carried.

PRE-FILED RESOLUTIONS

- #121 – Peak Powers Contract Renewal
- #122 – Advertise Bid – Sand
- #123 - ZBA Alternate Member Appt. – Speer
- #124 - Planning Board Alternate Member Appt. – Dobzynski
- #125 – Cohen Law Group Services Approval
- #126 - Declare Lead Agency –Proposed Local Law #4, 2016 = Amend Zoning
- #127 - Lumberland Men’s Softball League request (Late File)

Supervisor Mellan reported that at the beginning of the year we were contacted that the contract with the Time Warner franchise needed to be renewed. Supervisor Mellan reported they contacted the Cohen Law Group who reviewed the contract and found that the contract called for the Town to receive 5% but in actuality we were only getting 3%. Supervisor Mellan stated that they will contract with the Cohen Law Group to continue looking into this for the Town, noting they can only recoup the difference for the last 6 years. Supervisor Mellan reported that when the original letter was sent out the total amount owed the Town was around \$43,000.

Councilman Carr questioned if we had gotten a Certificate of Insurance from the Men’s Softball League? Supervisor Mellan verified we have.

Supervisor Mellan presented the proposed 2017 Tentative Budget to the Board members. Supervisor Mellan thanked all the departments for getting their requests to her in a timely

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manner, especially thanking her bookkeeper and clerk for all their work. Supervisor Mellan reported that the \$40,000 that they will be getting back from Time Warner Cable will help to offset the amount to be raised by taxes. Supervisor Mellan stated that the health insurance costs are going up 15% but even with this increase the total budget is still within the allowable increasable cap. Supervisor Mellan the projected increase to each taxpayer is \$5 per \$100,000 which is a rough estimate. Supervisor Mellan stated the Board needs to schedule Budget Workshop meetings to go over the figures before it becomes a Preliminary Budget. The Board members agreed to hold 2017 Budget Workshop Meetings on Monday, September 19th and Wednesday, September 21st at 6 p.m. at the municipal building. Supervisor Mellan stated she would like to finish up the final budget by the middle of October. Supervisor Mellan reported that her bookkeeper helped put together work sheets showing what was spent in the previous years for each department.

PROCLAMTION
NEW BUSINESS
OLD BUSINESS

ABSTRACTS

Councilman Carr made a motion to approve Audit and Approval of General Fund & Highway #9, 2016, General Fund Prepaid Claim in the amount of \$ 180,418.21, General Fund Claims G16-#452 through #496, in the amount of \$ 18,615.20, Highway Prepaid Claim in the amount of \$ 46,495.65, Highway Fund Claims #H16 -#325 through #356 in the amount of \$ 110,333.46, with a total of Abstract #9, 2016 of \$355,862.52, seconded by Councilwoman Gingold, all in favor, so carried.

Supervisor Mellan reported the prepaid claims amount was higher than normal because there was a bond payment due.

REPORTS OF BOARD MEMBER

Supervisor Mellan reported they will be changing back to the way we used to do the Abstracts, noting they will once again review and initial the vouchers at the Workshop meetings instead of doing it before the regular meeting. Supervisor Mellan stated that some bills do come in late and will just have to be added to the Abstract at the regular meeting.

Councilman Akt reported that the new doors on the buildings are finished and everything else is quiet. Supervisor Mellan noted that any painting on the doors and windows will be done by our maintenance man. Councilman Sherman reported he talked to the maintenance man as to what has to be done. Grant Writer, Frank Schwarz, reported he filed for the grant to finish out the project and that it will close out the SAM grant. Supervisor Mellan questioned where we were with the grant for the highway truck? Schwarz reported that all the bidding has been submitted and now we are waiting for a conference call. Schwarz noted he will contact the Supervisor when that takes place.

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The Town Clerk reported that her office has been busy, especially with the error with the school tax bills and everyone contacting her office instead of the school. The Town Clerk reported that the School Tax Collector will now be in the municipal building on September 24th from 9 a.m. to 12 p.m. to collect taxes. The Deputy Town Clerk reported that we are selling new hunting licenses and the first round of DMPs (Doe Permits) will be available until October 1st.

Code Enforcement Officer, Dave Sparling, reported he got a copy of regulations for short term rentals from the Town of Callicoon, noting the main issue lately has been if someone is renting and calls 9-1-1 the responders have trouble finding the person because the person calling is not sure of the actual address.

Sparling reported fire and safety inspections have been done on both the municipal building and town hall, noting that it is now required to have carbon monoxide detectors in commercial buildings. Sparling noted that the maintenance man installed the detectors in both buildings along with fixing the emergency exit signs.

The Chief Constable reported on the monthly Constabulary activity. The Town Clerk thanked Constable Maas for being available during the Primary Election Day.

Grant Writer, Frank Schwarz, reported that he has grants for the software for the highway department and for the updating of the town website. Schwarz noted he should be getting an email if there will be a 4th round of the previous grant.

Cultural Series Director, Frank Schwarz, reported there will be a Concert this Sunday, at 3 p.m. at the town hall with refreshments following the concert.

Linda Hazen reported on the Parks, noting that the maintenance work is wrapping up and they are looking into new projects for the future. Hazen reported that the yoga night with the "Can't Hurt Steel" foundation went well and are looking into doing it again. Hazen reported they will be collaborating with the Fire Dept. to hold a "trunk & treat" again on Halloween. Hazen thanked the Town for helping the Parks function, noting the Highway Dept. and the maintenance man were a great help. Hazen reported they sent out a thank you to all that helped over the summer, to all those who collaborated and contributed to keeping the Park beautiful.

Fire Dept. President, Ann Steimle, reported they have responded to over 270 calls so far this year, noting that they had 3 calls alone today. Steimle reported tonight was the last night of the Fire Dept.'s 9/11 display at the firehouse. Steimle stated they are hoping for a successful Halloween.

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OPEN FLOOR TO PUBLIC

Linda Hazen reported they have been discussing setting up a community garden but there is one already at the elementary school across the street but if there is anyone that is interested in participating in setting up a community garden they should contact her.

Frank Schwarz thanked everyone that sent out a letter of support for him, noting over 30 letters were sent out and as a result he won his Life Achievement Award.

Ann Steimle noted that the Highway Superintendent is away at school.

Supervisor Mellan reported that the Zoning Rewrite Committee is requesting that their participation on the Committee be considered as part of their continuing education credit needed if they are members of the Planning or ZBA Boards. Caroline Akt reported that the Committee will meet on the 2nd Tuesday, noting she got 3 points for attending previous meetings. Supervisor Mellan noted that the Planning & ZBA members are required to complete 4 credits each year for continuing education. Caroline Akt reported that the rv/camper laws still have to be addressed. Supervisor Mellan reported that they were waiting for the Committee to get back to the Town Board when the committee was stopped until the Comp Plan review was finished. Dave Sparling reported the Town Board was given most of what was completed. Supervisor Mellan stated this has been going on long enough and needs to be finished. Sparling noted that the Committee had over 21 meetings. Supervisor Mellan noted that the continuing education credits are needed by the end of December. The Attorney for the Town stated there have been no credits so far this year and the Board will have to wait until the Committee meets again. Caroline Akt noted that most of the Planning and ZBA members already have their required credits.

Supervisor Mellan noted the Special Announcements.

Councilman Carr made a motion to adjourn at 8:45 p.m., seconded by Councilwoman Gingold, all in favor, so carried.

Respectfully Submitted,

Virginia V. Horn, Town Clerk