

# **LUMBERLAND TOWN BOARD MEETING MINUTES**

**November 8, 2017**

The Lumberland Town Board held a Regular Monthly Meeting on Wednesday, November 8, 2017, at 7 p.m., at the Town Hall in Glen Spey, N.Y. Supervisor Jenny Mellan opened the meeting at 7 p.m., followed by the Pledge of Allegiance.

Roll Call was administered to those members present:

Supervisor Jenny Mellan  
Councilman Joseph Carr  
Councilman James Akt  
Councilwoman Zoriana Gingold  
Councilman/Deputy Supervisor Leigh Sherman was Absent

Also present were Town Clerk Virginia Horn, Deputy Town Clerk Michele Myslinski, Chief Constable Patrick Cahill, Constable Robert Maas, Attorney for the Town Danielle Jose-Decker, Rose Carr, Supervisor's Bookkeeper Jeanne Mulcahey, Historian Frank Schwarz, Code Enforcement Clerk Laurie Terry, Fire Dept. President Ann Steimle, Zangmo & Amy Schwartz from the Kadampa Meditation Center, Dave Hulse from the River Reporter, Kaitlin Haas from the Sullivan County Democrat, Debbie & Vinnie Martino and David Riley.

## **MINUTES**

Councilman Carr made a motion to accept the Workshop Meeting Minutes of October 4, 2017 and the Regular Meeting Minutes of October 11, 2017 as written, seconded by Councilwoman Gingold, all in favor, so carried.

## **CORRESPONDENCE**

1. Monthly Reports:
  - a. Supervisor
  - b. Highway Superintendent
  - b. Town Clerk
  - c. Buildings
  - d. Constables
  - e. Fire Dept.
2. NYS Legislative Rural Futures Newsletter
3. UDC Newsletter
4. NYS Dept. of Health Inspection Report-Town Hall
5. Grant Writer Updates
6. DVAA Final Report
7. NYS Dept. of Financial Services- Vacant & Abandoned Properties
8. Sullivan County Manager's Newsletter
9. County Waste of Pa. notification (Town garbage disposal)
10. Parks Mtg. Minutes – Oct.

Councilman Carr made a motion to accept Correspondence #1 through #10, seconded by Councilwoman Gingold, all in favor, so carried.

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Supervisor Mellan reported we passed our inspection by the NYS Dept. of Health. Supervisor Mellan noted that the DVAA Final Report was submitted by Cultural Series Director, Frank Schwarz. Supervisor Mellan noted people from town went to the seminar on vacant and abandoned buildings.

Supervisor Mellan reported the Town Board discussed at their Workshop meeting the notification from County Waste who did our town garbage disposal, noting that the company was notifying us they had to stop operations because of a legal problem stemming from when they bought the company. Supervisor Mellan reported she notified Thompson Sanitation who started up service immediately.

### **PRE-FILED RESOLUTIONS**

#126 – Adopt 2018 Budget

#127 - Town Donation – AED Unit

#128 - Cemetery Plot Town Buy Back – Bagautdyn

#129 - Removal of Rubbish & Schedule Public Hearing Regarding Said Order

#130 - Planning Board Alternate Appt. –Kosmacher (Late File)

The Board members discussed the Planning Board Alternate member appointment and agreed that the requirement of having completed training by next month did not give the applicant enough time and they were waiving the requirement.

### **ABSTRACTS**

Councilman Carr made a motion to approve Audit and Approval of General Fund & Highway #11, 2017, General Fund Prepaid Claims in the amount of \$13,016.21, General Fund Claims G17-#408 through #448, in the amount of \$ 12,392.06, Highway Fund Prepaid Claims in the amount of \$ 13,032.20, and Highway Fund Claims #H17-#450 through # 489 in the amount of \$ 12,049.63, with a total of Abstract #10, 2017 of \$ 50,490.10, seconded by Councilwoman Gingold, all in favor so carried.

### **Proclamation**

Supervisor Mellan reported that we have a Proclamation for Phyllis Knapp but it was going to be held for December so the family can attend.

### **New Business**

Supervisor Mellan stated that with the newly Town Clerk Elect she felt it was in the best interest to advertise now for a new Code Enforcement, Planning and Zoning Board Clerk. Supervisor Mellan reported that a couple of years back the Code Clerk also took over the Planning Board and Zoning Board clerk positions because it just made good sense. Councilman Akt stated that we need to advertise in the newspapers for one person to fill all three positions. Supervisor Mellan noted that we could try to get the ad out for next week, questioning if the Planning Board or Zoning Board would have to also interview the applicants? Laurie Terry who is the current clerk stated that she did not feel they did, noting she and the Code Enforcement Officer could do the interviews. Councilman Akt

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stated that the applicants can be told at the interview they will start out with a 3 month and 6 month review and should start out at a little less an hour. Councilwoman Gingold stated that the ad should state that the Code Clerk would start out at \$14 an hour for 25 hours and work from 9 a.m. to 2 p.m. Monday through Friday. Supervisor Mellan stated the Planning Board Clerk will be \$184 monthly and the ZBA Clerk will be at \$51.50 monthly which should be included in the ad.

### **REPORTS OF BOARD MEMBERS**

Councilman Akt reported the Code Enforcement Officer has been out there for the building department.

Chief Constable, Pat Cahill, noted the Constabulary monthly report.

The Attorney for the Town reported on a cert case which has been adjourned and she has not heard back from Eagle Creek regarding the issue with the condition of the road over the dam.

The Town Clerk reported they are busy and she is in countdown mode.

Grant Writer, Frank Schwarz, reported they received a check from DASNY, he has received confirmation they can request reimbursement for the safety panic alarms and that Grant #6499 is at desk audit stage. Schwarz reported his DVAA final report is required at the end of the year and he is preparing other reports. Schwarz noted there is a new grant online for the Cultural Series.

Historian Frank Schwarz reported he got a certificate from the County Historian Society and he is waiting to hear about the Plans & Progress grant.

Fire Dept. President, Ann Steimle, reported they bought a 1996 tanker to replace an older one. Steimle reported the "Trunk & Treat" was a phenomenal event. Steimle reported they responded to a potential serious school bus/car accident, noting she was impressed with the new interm School Superintendent who was present and checked every child out. Steimle reported none of the children on the bus was hurt but the driver of the car was airlifted to Westchester with a significant arm injury.

Supervisor Mellan reported that at the beginning of the month she started putting together a municipal employee benefits policy, noting they need to put this in writing. Supervisor Mellan stated she has worked on a draft and is doing revisions, noting this policy will outline what time the employees will have off for things such as vacation and sick time. Supervisor Mellan stated that most of the part time employees don't have time off because some only work 4 hours a day, noting this policy will make it clear what they are getting.

Supervisor Mellan reported that, at the Town Board Workshop Meeting, there was a comparison made of our Assessor compared to the Town of Highland's Assessor.

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Supervisor Mellan stated that our Assessor is full time with single coverage benefits. Supervisor Mellan reported there was a resolution done in 1995 that individual health insurance benefits were offered to the Supervisor, Town Clerk, Sole Assessor and Highway Superintendent. Supervisor Mellan noted that the Town of Highland has a part time Assessor, a part time clerk and a part time data collector so that should be taken into consideration when comparing it to our full time Assessor.

**OPEN FLOOR TO PUBLIC**

Vinnie Martino noted that in October there was a report that someone was claiming a strange man was walking around Mohican Lake and questioned if there was any truth to that? Constable Maas reported they looked into it and it was determined it was unfounded, noting a month later the same report came in. The Chief Constable reported they did do an incident report which is on file. Constable Maas stated they could not find the subject but they did look into it.

Supervisor Mellan read the Special Announcements.

Ann Steimle questioned if they were doing the free Thanksgiving dinner again this year? Jeanne Mulcahey reported they were and they just received the information recently.

Councilwoman Gingold made a motion to adjourn at 7:40 p.m., seconded by Councilman Carr, all in favor, so carried.

Respectfully Submitted,

Virginia V. Horn, Town Clerk