

PRE-APPROVED LUMBERLAND TOWN BOARD
WORKSHOP MEETING MINUTES
APRIL 11, 2011

The Town Board of the Town of Lumberland held a Workshop Meeting on Monday, April 11, 2011, at 7 p.m., at the Municipal Building in Glen Spey, N.Y. Supervisor Nadia Rajsz opened the meeting at 7:05 p.m., followed by the Pledge of Allegiance.

Those members present were: Supervisor Nadia Rajsz
Councilman/Deputy Supervisor Joseph Carr
Councilman Jay Shafer
Councilman James Akt
Councilman William J. McKerrell

Also present were Town Clerk Virginia Horn, Sophia Martynec, Keystone Associates Ken Gay, ZBA Chairman Lewis Powell, Historian Frank Schwarz, Highway Superintendent Charles Hallock and Linda Hazen and Brian Hazen.

Supervisor Rajsz turned the floor over to Ken Gay, representative from Keystone Associates that have done the feasibility study for the increasing of office space for the Town. Gay gave his presentation on new options for the need of additional square footage in the offices. Gay presented a couple of different options, with one building off the existing building by the Town Hall without changing the Senior Center or the second option of building off the far end of the building by the existing courtroom. Gay noted the projected costs of renovation/additions in both options presented. Gay reported that the numbers reflect prevailing wages which would need to be followed if accepting State or Federal monies. Frank Schwarz noted there are less grant monies out there. Charlie Hallock agreed that they would have to pay prevailing wage. Gay noted that with a multi-prime job all the various phases of the building would need to be separately bid on. The Board members discussed the different options available. Councilman Carr stated that no alterations can be made to the Senior Center, that nothing can be done to change their building because the building was built with grant monies. Councilman Carr noted the Seniors need new heaters/air conditioners and Frank Schwarz noted that, with the proposed change, the Seniors would be getting an elevator to go from their building to the upstairs offices.

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Supervisor Rajszyk reported that they had received a grant for the feasibility study through the UDC which will be needed to be noted on the front page of the feasibility study. Gay reported that the key issue in the buildings right now is security. Supervisor Rajszyk stated that unless we have the Constables on full time it will be an issue. Gay noted that when the Constables bring in someone now for processing security is an issue. Councilman Akt questioned what do other Towns do? Lew Powell stated that other Towns have windows that people have to go to. Frank Schwarz questioned if the Constables have to bring criminals into the general area to use the restrooms? The Town Clerk noted that they do that now. Supervisor Rajszyk questioned if the back parking lot was only for Seniors? Councilman Carr stated there was nothing in writing that says it is only for the Seniors. Councilman Akt questioned using the bus garage as a courthouse which would get the court away from the municipal building? Councilman Shafer stated the Board could discuss this further. The Board members Thanked Gay for coming and for all his work on the feasibility study. Supervisor Rajszyk stated Frank Schwarz could look into what grants are out there for this kind of project.

Supervisor Rajszyk reported she made a couple of changes to the minutes, and questioned what a "life" scout was? Frank Schwarz verified that a "life" scout was the level before an eagle scout.

Supervisor Rajszyk distributed copies of emails she had received regarding repair to the Rio Dam road, the status on the former Pithian Camp property by the Glen Spey Cemetery and the ownership of the Knight Cemetery.

Councilman Carr questioned why there wasn't a Supervisor's Report? Supervisor Rajszyk stated it would be available for Wednesday night's meeting.

The Board members reviewed the Resolutions. Councilman Shafer questioned the totals on the certioraris settlement amounts? Supervisor Rajszyk reported that the Assessor has the amounts and she will get them for Wednesday night's meeting.

Supervisor Rajszyk reported she ordered a 2 drawer file cabinet that, with the freight cost, came to a little over \$500, which needs Town Board approval for the purchase. Supervisor Rajszyk questioned the one copier on the surplus equipment list? The Town Clerk noted that it was the bigger copier that was no longer being used since most of the offices had their own individual copiers.

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Supervisor Rajszyk reported that they are waiting for the Tax Collector to finish up her season so the carpet can be installed in her office. The Board members discussed the carpeting for the other offices. The Town Clerk noted that they would not be able to do the Assessor's office until Grievance Day is over in May.

The Board members requested a copy of the Fire Dept. contract for Wednesday night's meeting. The Town Clerk will make copies for the Board members. Supervisor Rajszyk reported that the MIA/POW flags will be bought by the VFW. Councilman McKeerrell reported there is a proposed eagle scout project that will be working on the monument across from the Town Hall. Councilman McKeerrell noted the scout was coming tonight to present his project to the Board members.

Supervisor Rajszyk questioned if we needed the road preservation resolution that was sent over from the Town of Highland Supervisor? The Board agreed that they have done similar resolutions in the past and the members agreed to eliminate the resolution. The Town Clerk will renumber the remaining resolutions.

Supervisor Rajszyk reported there are 2 openings on the Board of Assessment Review because of resignations that have been received. Supervisor Rajszyk noted that appointments will need to be made as soon as possible because of the mandated training needed to be able to sit on the Board for Grievance Day. The Town Clerk noted that there has been only one applicant so far.

Supervisor Rajszyk reported that Brookwood Camp has put in for their annual noise permits. Councilman Shafer questioned if any complaints had been received about Brookwood Camp? The Town Clerk reported she has never received a complaint regarding the camp. Supervisor Rajszyk reported the County has approved the tonnage for the annual Spring Cleanup Day. Highway Superintendent Charlie Hallock reported we have been allotted 7 ton, which was the same amount as last year.

Supervisor Rajszyk reported the Highway Dept. needs a new chipper. Highway Superintendent Charlie Hallock reported the old chipper can't be fixed. The Board members agreed that they need to purchase a new chipper.

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Supervisor Rajszyk reported an additional \$75 was added to the cost of the carpet for the Town Clerk's and Tax Collector's offices because they had to cut from a second roll of carpet to piece the carpeting in the Town Clerk's office. Supervisor Rajszyk noted that, originally, they would have done the Tax Collector's office and used the remaining carpet from there to piece into the Town Clerk's office.

Supervisor Rajszyk questioned if the old fuel tank from the highway garage had been auctioned off? Councilman McKerrill stated they cannot do that until the situation is settled. The Board members discussed the old voting machines that have been surplus and Hallock stated he would have the machines taken to Trove's for scrap. The Town Clerk requested the voting machines be put on a separate slip so they can send verification to the county that they had been disposed of.

The Town Clerk reported that she has been informed that one of the Cemetery Committee members requesting reappointment has moved out of town. Councilman Carr reported that, legally, that member is still listed as a resident and the Town Board members agreed to approve the reappointment.

Supervisor Rajszyk reported that the resolution for the NYS Main Street grant application was just a Pond Eddy grant, noting that it is for reimbursement for 75% of the cost for sprucing up property in the Pond Eddy area. Councilman Shafer noted there are a couple of businesses in that area. Supervisor Rajszyk reported they would need to submit a letter of intent to appropriate funding for that area and noted there is also street scene monies available to work on the Pond Eddy Park.

Supervisor Rajszyk reported that Peter Comstock from the Advisory Committee for gas drilling issues could not make it tonight to talk to the Board members but may be here for Wednesday night's meeting.

Supervisor Rajszyk reported that Chase Bank has a program that would let the bank collect taxes for the Town, with a charge for envelopes and stamps and the second mailing. Supervisor Rajszyk noted that if the Town were to go to this program the Tax Collector would not have to work a full week. Supervisor Rajszyk stated she has requested the representative from Chase Bank come to the May workshop meeting to discuss this program. Councilman McKerrill questioned if it had to just be Chase Bank, noting that Jeffersonville Bank also offers the same service. Councilman McKerrill will see if he

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can get someone from the Jeffersonville Bank to come down to talk to the Board members.

The Town Clerk reported her office has been getting a few delinquent dog licenses that have repeatedly been ignored and questioned what can the Town do? Supervisor Rajsz questioned if they had the Dog Law available? The Town Clerk noted that she did not have it at the moment with the moving of paperwork in her office but will try to have it for the next meeting. Councilman McKerrell stated that the Dog Control Officer can issue a summons, or appearance ticket, and if they do not appear in court the court can issue a warrant for their arrest.

Supervisor Rajsz reported the Town has received a business development grant for \$9,000 to look into developing business within the Town of Lumberland. Supervisor Rajsz noted that the Town would have to kick in \$1,000 towards the grant and the grant is being awarded this Thursday.

Supervisor Rajsz reported that the Planning and Zoning Boards members are questioning if their attendance at the joint gas drilling forum held with the Town of Highland recently would be counted towards their mandatory training hours? Councilman Shafer noted there is a 4 hour mandatory training requirement each year for each member of those boards.

Supervisor Rajsz reported she had spoken to the Town Attorney who recommended the Town obtain a letter stating that the attorneys that are working with the Advisory Committee on gas drilling issues are doing the work pro bono and Supervisor Rajsz questioned paying mileage for the attorneys. Lew Powell noted that this group is coming from Binghamton and is also reviewing the Zoning Rewrite for the Town. The Board members agreed that the attorney group should be paid for mileage.

Supervisor Rajsz reported that the UDC awards will be given out this Sunday, noting that Frank Schwarz will be receiving an award for the Cultural Series and Fire Dept. personnel Ann Steimle and Bosco Hunt will be receiving an award for their participation in a river rescue. Supervisor Rajsz noted she will be presiding over the awards. Supervisor Rajsz reported that Schwarz has requested that members of his Cultural Series Board attend the awards dinner for free, with the monies coming out of the Cultural Series budget, noting that 4 out of the 5 members have stated they will be attending. The Board members agreed their dinners should be paid for out of the Cultural Series budget.

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Cemetery Committee Chairman, Lew Powell, requested an update on the status of the property by the Glen Spey Cemetery owned by the Pythian Camp and the status of the ownership of the Knight Cemetery? Councilman McKerrell reported they are waiting for the deed transfer from the Pythian Camp to the Town of Lumberland for the parcel of land by the Glen Spey Cemetery previously used by the Highway Dept. Powell reported the former Town Attorney had written to the family that owns Knight Cemetery but noted that the letter sent was only to request they maintain the cemetery. Powell reported Frank Schwarz has found information regarding monies available for abandoned cemeteries and recommended the Town Attorney look into having the Knight Cemetery deemed abandoned. Councilman McKerrell recommended contacting the relative before going further. Powell reported he has the address of the relative, noting the cemetery is in bad shape. Powell stated he will talk to the Town Attorney regarding this issue.

Frank Schwarz reported he got a grant from the Scenic Byways for signage along Rt. 97 to direct people to various points in the Town such as the Town Hall, Glen Spey Cemetery and Museum. Schwarz reported he met with Susan Webber regarding the area in Pond Eddy and submitted pictures and proposals for the project. Supervisor Rajsz noted this area they are looking at to place the sign was on DOT property. Schwarz reported the project will need to be completed by August and will have the proposal put together in the form of a resolution for approval.

Councilman McKerrell reported he spoke to the school district about having the lights changed over to energy saving at the bus garage. Councilman McKerrell reported the lights are done in the highway garage, and the Highway Superintendent reported he has talked to the electrician about changing the switches at the garage. Supervisor Rajsz reported that the switch out front was not grounded and will have the electrician look at it.

Councilman McKerrell reported the classification for awards for Circle Park was changed because of all the projects they have done. Councilman McKerrell reported there will be an Easter egg hunt on April 23rd at Circle Park. Councilman McKerrell reported they are waiting for the poles for the basketball court in the Park and Sullivan First has money for trees and flowers for beautification. Supervisor Rajsz noted that the correctional facility her husband works at will be giving the Town plants for free.

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Councilman McKerrell reported there have been no negotiations with the Highway Dept. on their upcoming contract renewal.

Councilman Carr reported he had talked to Councilman McKerrell about the July 4th parade, noting there is a fun day at the park after the parade but nothing for the teens and would like to propose hiring a band to play at the outside stage that day.

Councilman Carr questioned if the band could be paid for out of Cultural Series funds and Frank Schwarz stated definitely no, those funds are only for the Cultural Series Concerts. Councilman Carr stated he would like to have the band play for 3 to 4 hours, and Councilman McKerrell stated it would make it more of a full day for the Town celebration. Councilman Shafer noted they would need the Constables longer on that day.

Linda Hazen and Brian Hazen came into the meeting for Brian to present his proposed Eagle Scout project which is to beautify the memorial across from the Town Hall. Brian reported he bought the soil and seeds and will have the elementary classes growing the flowers so they can be included in the project. Brian stated he will be putting up 2 new flags and will see if they will have to be illuminated. Brian reported the bluestone that will be used in the project is being donated. Supervisor Rajszt stated they will put the approval of the project in resolution form for the May meeting. Councilman McKerrell requested that any cost for the project should be reimbursed through the Town since it is beautifying the monument for the Town. The Board members Thanked Brian for putting together his project.

Councilman Shafer made a motion to close the meeting at 9:02 p.m., seconded by Councilman Akt, all in favor, so carried.

EXECUTIVE SESSION

Councilman Carr made a motion to go into Executive Session to discuss personnel at 9:02 p.m., seconded by Councilman Shafer, all in favor, so carried.

Councilman Shafer made a motion to close the Executive Session at 9:36 p.m., seconded by Councilman McKerrell, all in favor, so carried. Councilman Shafer made a motion to reopen the Workshop Meeting at 9:36 p.m., seconded by Councilman McKerrell, all in favor, so carried.

Councilman McKerrell questioned if the Supervisor had heard from Carol Roig, grant writer? Supervisor Rajszt reported she had not but will touch base with Roig.

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Councilman McKerrell reported the Fire Dept. had questioned whether any grants had been found for the Fire Dept.? Supervisor Rajsz stated she had gotten information from Schumer's office regarding available grants. Councilman McKerrell noted that he had asked the Fire Dept. to prioritize their needs.

ABSTRACTS

The Board members reviewed the vouchers and initialed them.

Councilman McKerrell questioned the Supervisor regarding the balance of monies in the Circle Park account, noting that it doesn't look like the monies were carried over when they should have been because the monies were all from donations. Supervisor Rajsz stated she would check on it.

Councilman Shafer made a motion to adjourn at 10:07 p.m., seconded by Councilman McKerrell, all in favor, so carried.

Respectfully Submitted,

Virginia V. Horn
Town Clerk