

**LUMBERLAND TOWN BOARD YEAR-END MEETING MINUTES**  
**DECEMBER 29, 2010**

The Town Board of the Town of Lumberland held a 2010 Year End Meeting on Wednesday, December 29, 2010, at 6:30 p.m., at the Municipal Building in Glen Spey, N.Y. Supervisor Nadia Rajsz opened the meeting at 6:32 p.m., followed by the Pledge of Allegiance.

Roll Call was administered to those members present:

Supervisor Nadia Rajsz  
Councilman/Deputy Supervisor Joseph Carr  
Councilman Jay Shafer  
Councilman James Akt  
Councilman William J. McKerrell

Also present were Town Clerk Virginia Horn, Highway Superintendent Charles Hallock and Sophia Martynec.

**PRE-FILED RESOLUTIONS**

- #151 – Dog Licensing Fee Schedule
- #152 - 2010 General Fund Year End Budget Transfers
- #153 - 2010 Highway Fund Year End Budget Transfers
- #154 – Advertise Public Hearing–Local Law #1, 2011 Flood Mapping

Supervisor Rajsz noted that the printout for the General Fund Transfers was confusing but they did balance out. Supervisor Rajsz noted all the budget transfers and the Board members reviewed each transfer. Supervisor Rajsz noted that the revenues were over budget by \$109,000 and the expenditures were under budget by \$102,000. Supervisor Rajsz reported that the General Fund and Highway Fund were all balanced.

**OTHER TOWN BUSINESS**

Supervisor Rajsz reported she received several letters from the DEC about the new Local Law for flood mapping that needs to take effect by February 11, 2011 or FEMA will suspend our eligibility. Supervisor Rajsz noted the Local Law needs to be filed with the State by January 18<sup>th</sup>.

Supervisor Rajsz reported that the State has raised their mileage reimbursement rate to 51 cents per mile. Supervisor Rajsz also noted that she has talked to the Constables about replacing their older car and questioned if the town agencies could use the car for Town business since those agencies are now using their own personal vehicles and submitting for mileage reimbursement. Councilman McKerrell suggested if we did sell

the older Constable car that for the small amount we could get for it we should consider giving it to the Fire Dept. Councilman Shafer questioned where would we house the vehicle if it is to be used for the other town agencies? Councilman Akt questioned if the Constables were saving money towards the purchase of a new car? Supervisor Rajsz verified that they have set aside money in the new budget towards a new car. Councilman Shafer agreed the mileage reimbursement should be raised to 51 cents per mile since that is what the state is doing and given the rising cost of gas. The Highway Superintendent questioned where the gas would be coming from if the town agencies were using the older Constable car? Councilman Shafer noted the Board has another year to think about the situation. Councilman Shafer stated they would have to justify to the public the use of a Town car. Councilman Akt noted that something could be put in the Town Newsletter regarding the Town agencies using the car. Councilman Shafer made a motion to raise the mileage reimbursement to 51 cents per mile, seconded by Councilman Akt, all in favor, so carried.

Supervisor Rajsz reported that there was a notice sent out that the user fee from the County had been increased. Supervisor Rajsz noted she attended the budget meeting on Thursday and spoke to the legislators about all the downsizing.

Supervisor Rajsz reported she got a letter from the cell tower company notifying the Town they are still looking into getting a carrier for a tower on Town property.

Supervisor Rajsz reported she had a Town of Lumberland inventory of Town roads from the County. The Highway Superintendent reported the list gets sent to the State and then comes back to the County. The Highway Superintendent reported he certifies the mileage.

Supervisor Rajsz reported she received an email from the Fire Dept. with the list of new Fire Dept. officers.

Supervisor Rajsz reported she would like to attend the Association of Towns conference being held in New York City in February. Supervisor Rajsz stated we can't control the tax exempt agencies and would like to go to the conference and has suggested they put this issue on their agenda.

Supervisor Rajsz reported the Tax Collector has submitted a letter requesting the Constables take her to the bank every day of her tax season. The Board members agreed the Constables should take the Tax Collector to the bank.

Supervisor Rajsz reported the Parks Service has invited the Towns to a round table discussion regarding the trash pickup on the river corridor and the constables patrolling the river corridor on January 10, 2011 in Narrowsburg. Supervisor Rajsz stated she has requested the Chief Constable also go to the meeting.

Supervisor Rajszyk reported she received a letter from the County informing us that the County Division of Public Works began their Snow & Ice Removal on Monday, November 13<sup>th</sup>.

Supervisor Rajszyk reported she went out to Caskey Road to look at the issue with the road that a resident has been complaining about. Supervisor Rajszyk reported the resident has informed her that he will be forwarding a property card to the Town along with a bill from a landscaper that he is hiring to fix the problem. Supervisor Rajszyk noted she has talked to the Town Engineer about this. Councilman Akt reported he has a letter from the Town Engineer which was sent to the resident. Supervisor Rajszyk stated that, according to the Town Highway Superintendent and the Town Engineer the resident is responsible for any work that needs to be done. Highway Superintendent Charlie Hallock stated that this has been an ongoing problem for the last 5 years, noting the homeowner placed an obstruction in the ditch and the highway department removed it.

Supervisor Rajszyk reported that the Town is waiting for the deed to Okeechobee Road and will make up a Resolution for the Town to take over the road. The Highway Superintendent verified that the road is now up to town specs. Hallock noted that there is a problem with the road specs, noting that with the zoning changes the road specs need to be re-written so they coincide with the zoning. Supervisor Rajszyk questioned if the zoning rewrite is addressing this? Hallock stated he did not know. Supervisor Rajszyk noted they should have a sub committee to the zoning rewrite and requested Hallock and Councilman Akt sit on that committee along with the Town Engineer and make their recommendations to the zoning rewrite committee. Councilman Shafer noted that driveway length should be addressed in the zoning. Hallock stated that driveways will be addressed in the road specs.

The Highway Superintendent, Charlie Hallock, reported that he has had Pat Newman in his office regarding the Newman road issue and requested the Town Board's permission to have the Town Engineer look at the road. Hallock noted the road is not up to Town specs, noting that he is not willing to take that road over. Councilman Shafer noted that if it meets Town specs they would have to take it over. Councilman Shafer also noted that it would cost more money to fix the road to meet Town specs. Hallock noted they would also have to have all property owners along the road sign off on the 50 foot right of way. Councilman Shafer suggested telling the home owners to have an engineer come in and to make the road up to Town specs.

Supervisor Rajszyk reported they need to discuss the highway garage lighting that the energy audit was recommending. Charlie Hallock reported he looked into the T8's recommended lighting but it will not project enough light, recommending instead of

going to T5's which will be brighter and still save energy. Supervisor Rajsz reported they have the money in the budget to do the lighting change. Hallock noted they do not have to have all the lights on at once.

Supervisor Rajsz reported that the cost for the fire alarm system they need in the Highway garage is too high but they are still looking into it.

Councilman McKerrell questioned what they would be doing with the leftover money from this year's budget? Supervisor Rajsz reported that some was going into the energy audit and for the fire alarm system for the highway department. Supervisor Rajsz stated there will be some money they can use to put aside for the fire department radios, which can be put into a reserve fund. Councilman Shafer reported they had discussed putting a new roof on the municipal building. Councilman Carr suggested putting \$40,000 aside for the fire department radios. Councilman Akt reported he talked to Charlie Fallon who reported they are getting grants from the DEC for the radios. Councilman Akt noted that the Town of Highland grant writer can do grants and get money for the radios. Charlie Hallock noted the Town of Highland Fire Dept. got FEMA money for their new fire truck. Councilman Shafer noted the Town of Rockland got a grant for their Fire Dept. and the Town. Councilman McKerrell reported there are private grants out there too. Supervisor Rajsz suggested hiring the Town of Highland grant writer as a private contractor to look into other grants. Councilman McKerrell made a motion to do a resolution to set aside \$25,000 for the Fire Dept. radios, seconded by Councilman Shafer, all in favor, so carried.

Supervisor Rajsz reviewed the liaisons listing for the Board members, noting Councilman Carr will have the Fire Dept., the Cemetery Committee and the Seniors, Councilman Shafer will have Planning and the Constables, Councilman McKerrell will have the Parks and Highway, and Councilman Akt will have the ZBA and Buildings. Councilman Shafer questioned if we had anyone for the Planning Board Alternate positions? Supervisor Rajsz reported Martha Tully was one applicant and she has recommended Donna Grimm for the second position.

Councilman Shafer made a motion recess the regular meeting at 7:47 p.m. , seconded by Councilman McKerrell, all in favor, so carried.

### **EXECUTIVE SESSION**

Councilman Shafer made a motion to go into Executive Session to discuss personnel at 7:47 p.m, seconded by Councilman McKerrell, all in favor, so carried.

The Board members discussed the appointment of the Town Attorney position and it was agreed to appoint the Monticello firm for all general counsel and continue to use Attorney John Kelly for traffic cases if he agrees to do so.

The Board members discussed personnel and agreed that all employees should be paid on an hourly rate except for the department heads and that the Supervisor will oversee and verify hours. The Board members agreed that the Deputy Town Clerk will need to have a Dr.'s verification before he can return to work due to his absence due to illness.

Councilman Shafer made a motion to close the Executive Session at 8:29 p.m., seconded by Councilman McKerrell, all in favor, so carried. Councilman Shafer made a motion to reopen the recessed meeting at 8:29 p.m., seconded by Councilman McKerrell, all in favor, so carried.

Supervisor Rajszyk reported she has been looking into replacing the flooring in the municipal building, noting her Assistant called the Dempsey Uniform Company regarding runner carpets for the offices. Councilman Shafer stated he is not in agreement on carpet in the offices and felt they could get a contractor in to put linoleum down. Councilman Shafer recommended getting prices for that. Councilman McKerrell noted that the Town of Highland Highway Dept. guys came into their offices and moved equipment out of their offices when they were worked on. Supervisor Rajszyk recommended using carpeting in the offices.

Supervisor Rajszyk stated she would like to mandate department come to the Town Board meetings.

Supervisor Rajszyk reported she would like to appoint the Keystone Engineering firm as a secondary engineering firm for the Town and keep Joe Gottlieb as our main Town Engineer. Supervisor Rajszyk noted that the Keystone Engineering firm has agreed to do the feasibility study which will be partially funded through a UDC TAG grant. The Board members agreed to appoint Keystone Engineering as a secondary engineering firm on the January appointments resolution.

The Board members reviewed and initialed the vouchers.

Councilman Akt made a motion to adjourn at 9:00 p.m., seconded by Councilman McKerrell, all in favor, so carried.

Respectfully Submitted,

Virginia V. Horn  
Town Clerk